

## Appendix A

### 1. Services which are currently provided and do not charge but which seek a decision to charge

Professional Services	Doug Robinson (Sustainability Team)	SCoRE – Schools Collaboration on Resource Efficiency
Professional Services	Doug Robinson (Sustainability Team)	Display Energy Certificates for academies
Professional Services	Steve Golightly (Sustainability team)	SALIX fund – energy savings initiative
Professional Services	Steve Golightly (Sustainability team)	Energy efficiency funding support for academies
Professional Services	Marie Robertson/ Lucy Pledge	Auditing of HR cases relating to safeguarding issues
Pupils	Dave Clarke	Insight into Custody workshop for students
Pupils	Andy Cook	<p>Knife Crime workshop for student's workshop.</p> <p>The Youth Offending Service is commissioned by LCC, Police, OPCC, NPS and the Youth Justice Board and decisions of this nature sit with the Youth Offending Board. YOS charge for Knife Crime Workshops</p> <p>Seek decision to charge unless they are actioned by the YOS Board in response to concerns about knife crime in areas of risk.</p>
Pupils	John O'Connor (Education Support)	Food in Schools
Pupils	John Herbert	Anti Bullying Training for Staff - Academies and others
Pupils	John Herbert	Anti Bullying Workshop for students - academies and others
Pupils	John Herbert	Homophobia, Biphobia & Transphobia training for staff - academies and others
Pupils	John Herbert	Homophobia, Biphobia & Transphobia workshop for students - academies and others
Pupils	David Sampher	Physical activity programme/sessions for students
Pupils	David Sampher	Personal Best Goal setting Programme
Pupils	David Sampher	Team Building Workshop
Pupils	David Sampher	Sports Leadership programmes

Pupils	David Sampher	Winning Ways personal development sessions
Pupils	John Herbert	Participation and engagement training for pupils - academies and others
Pupils	John Herbert	Participation and engagement training for staff - academies and others
Pupils	John Herbert	Careers - Year 11 options workshops - academies and others
Pupils	John Herbert	Careers - Higher Education applications workshop - academies and others
Pupils	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Development for School staff
Pupils	John O'Connor (Education Support)	Education Support - Free school meal eligibility checking service for Schools
Pupils	John Herbert	Anti Bullying Workshop for students - Schools
Pupils	John Herbert	Homophobia, Biphobia & Transphobia training for staff - Schools
Pupils	John Herbert	Homophobia, Biphobia & Transphobia workshop for students -Schools
Pupils	John Herbert	Participation and engagement training for pupils - Schools
Pupils	John Herbert	Participation and engagement training for staff - Schools
Pupils	John Herbert	Careers - Year 11 options workshops - Schools
Pupils	John Herbert	Careers - Higher Education applications workshop - Schools
Professional Services	Karen Shooter	<p>Domestic Abuse/MARAC. Training for staff in schools.</p> <p>This is funded by LCC Safer Communities as it is a critical area in respect of Safeguarding both adults and children. The training is aimed at Teachers to enable them to understand DA / MARAC and how they should support and intervene to protect children living in a DA environment. The DASMB is not funded like LSCB or LSAB who both train partners in respect of Safeguarding. Presently we suffer in excess of 25,000 cases of DA in Lincolnshire each. Other partners, particularly the Police and OPCC support this issue by funding the IDVA services and services for young people suffering sexual violence.</p> <p>Seek decision to charge but if delivering a session does not incur costs to LCC, waive charge with discretion.</p>

Professional Services	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team for Schools - Safeguarding in schools audit
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Safer recruitment training for Schools
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Training for School Designated Safeguarding Leads
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Training for School Safeguarding - train the trainer
Pupils	John Herbert	Anti Bullying Training for Staff
Pupils	John Monk	School Travel Plan initiatives and resources, including: Wow, Steposaurus, Big Bike Race, Golden Boot Challenge, Pete & Sophie boards
Professional Services	Steve Batchelor	Road Safety Awareness Lessons - Secondary schools  Formal events and presentations will be charged
Pupils	John Monk	Energy from Waste tours.  The visitor centre is presently financed by LCC though the waste gate fee paid to the contractor. Subject to commercial negotiation, any charge may be levied by the plant operator.
Pupils	Sean Taylor - LFR Business Support Team	Lincolnshire Fire & Rescue - Y2 / Y6 education programme for pupils  There are a small number of schools at high risk of arson, LFR see benefit in providing to those schools without charge as part of our prevention strategy.  Seek decision to charge but waive charge with discretion for schools of high risk to support preventative work.
Pupils	Sean Taylor - LFR Business Support Team	Lincolnshire Fire & Rescue - It's That Easy  Although this is offered as part of a traded offer , there are some benefits to providing this to schools without charge as part of LFR prevention strategy on condition that it does not result in additional costs to LCC Delivery of the programme would be targeted to at risk schools and the charge waived with discretion  Seek decision to charge but waive charge with discretion.

Professional Services	Sean Taylor - LFR Business Support Team	<p>Lincolnshire Fire and Rescue Stay Safe Campaigns</p> <p>Although this is offered as part of a traded offer, there are some benefits to providing this to schools without charge as part of our prevention strategy on condition that it does not result in additional costs to LCC. Delivery of the programme would be targeted to at risk schools and the charge waived with discretion</p> <p>Seek decision to charge but waive charge with discretion.</p>
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**2. New services which it is proposed to provide and for which it is proposed to charge**

Professional Services	Fraser Shooter	New Service - standard training courses for schools i.e. manual handling, COSHH etc
Professional Services	Fraser Shooter	New Service - bespoke, designed to suit Health & Safety training to meet the needs of the schools
Professional Services	Fraser Shooter	Health & Safety audits & reports
Professional Services	Fraser Shooter	Health & Safety areas/subject specific inspections and reports
Professional Services	Fraser Shooter	Schools annual self-assessment programme for LCC controlled schools
Professional Services	Fraser Shooter	Schools annual self-assessment programme for non- LCC controlled schools
Professional Services	Fraser Shooter	Provided support and advice with the undertaking of risk assessment
Professional Services	Fraser Shooter	Provided support and advice with the development of Policies and Procedures
Professional Services	John Monk	Professional Highway – civil engineering advice
Professional Services	John Monk	Professional planning advice
Pupils	John Monk	SEN Bikeability
Pupils	John Monk	Scooterbility
Pupils	John Monk	6 <sup>th</sup> Form cycling training
Pupils	John Monk	School Travel plans resources – sustainable travel workshop

Professional Services	Marisa McGreevy	Health & Safety service offer to Academies
Professional Services	Marisa McGreevy	Risk Management work for Academies
Professional Services	Andrew Mclean	Strategic Commissioning

### 3. Services which currently do not charge and will continue not to charge

Professional Services	Steve Batchelor	Road Safety Awareness Lessons - Primary schools  Not appropriate to charge: All training in respect of road safety, delivered by the LRSP will be funded from enforcement income.
Professional Services	Doug Robinson (Sustainability Team)	Display Energy Certificate – Maintained Schools only  Not appropriate to charge – displaying energy certificates is a requirement of LCC as a part of our property management duties for maintained schools.
Pupils	John Monk	Countryside Access Education Pack  Not appropriate to charge. This was produced as part of the Rights of Way Improvement Plan works and was a one off cost that was part funded. Once the packs are distributed the project will come to a natural conclusion.
Pupils	John Monk	School transport - home to school transport  Not appropriate to charge – home to school transport as per LCC policy
Pupils	Steve Batchelor	School crossing patrols
Pupils	Steve Batchelor	School Safety Zones  We will explore charging School for feasibility studies.
Pupils	John Monk	Independent Travel Training for SEND students travelling on school transport.
Pupils	John Monk	Bikeability and Bikeability Plus  Not appropriate to charge - There is no cost to LCC for Bikeability. This is funded by a grant by the

		Department for Transport.
Pupils	John O'Connor (Education Support)	Education Support - Admissions Access to WEBVIEW and Independent Admission Appeals-For Schools
Peoples	Karen Shooter	Domestic Abuse/MARAC. Support and advise for schools over the telephone  Not appropriate to charge – this is a part of a safeguarding package to ensure that Schools take appropriate action in respect of serious incidents or concerns for welfare.
Professional Services	Sean Taylor – LFR Business Support Team	Provide Guidance on the completion of Fire Risk Assessment  Not appropriate to charge – included within the statutory duties under the Fire Services Act 2004.
Professional Services	Sean Taylor - LFR Business Support Team	LFR Commercial - Fire Safety Awareness  Not appropriate to charge - this is advise to staff and is included within the statutory duties under the Fire Services Act for LCC employees which includes maintained schools – A traded offer will be explored for Academies
Professional Services	Fraser Shooter	Schools annual health and safety self-assessment programme for LCC controlled schools  Not appropriate to charge – service provides LCC with assurance that controlled Schools are compliant with Health and Safety regulations.
Professional Services - Finance	Mark Popplewell	Finance support with allocation of funding, Prime Account Schools operation, calculation and payment of bank deposits for Prime Account Schools Maintenance of Accounts for maintained schools, closure of Accounts work for maintained schools, Statutory and statistical returns for maintained schools, financial Handbooks and Guidance for maintained schools, providing a Medium-term Finance Plan for maintained schools.
Pupils	John Monk	Transport advice and support.  Not appropriate to charge – service is offered to ensure compliance with statutory obligations, mainly relating to children's safety and schools/LA responsibilities on a needs-led basis only.
Pupils	John Monk	Transport inspections and risk assessments.  Not appropriate to charge – service is offered to

		comply with health and safety legislation and vehicle and other statutory safety requirements.
Pupils	John Monk	Max Respect Initiative  Not appropriate to charge – service is offered to ensure that the Local Authority meets its obligations to ensure children's safety

#### 4. Services which charge and will continue to charge

Professional Services	Rachel Abbott	Insurance for schools
Professional Services	Rachel Abbott	Audit work for schools - Full Audit
Professional Services	Rachel Abbott	Audit work for schools - Assurance visit
Professional Services	Rachel Abbott	Audit work for schools - Final Account Audit
Professional Services	Rachel Abbott	Audit work for schools - School Fund Audit
Professional Services	Rachel Abbott	Independent investigation service to schools
Professional Services	Sean Taylor – LFR Business Support Team	Lincolnshire Fire & Rescue - Fire Break Intervention Programme
Professional Services	Sean Taylor – LFR Business Support Team	Lincolnshire Fire & Rescue Commercial – Fire Marshall course
Professional Services	John Monk	Tree Safety Surveys
Peoples	Mark Harrison	Hard Facilities Management
Peoples	Mark Harrison	Hard Facilities Management
Peoples	Steve Batchelor	Driver training
Professional Services	John Monk	Legal Services
Professional Services	Caroline Jackson	Performance
Professional Services	Alex Botten	Procurement Services
Professional Services	John Monk	Public Rights of Way advice
Professional Services	Mark Harrison	Soft Facilities Management
Professional Services	Mark Harrison	Hard Facilities Management
Professional Services	Mark Harrison	Statutory Inspections

Professional Services	Mark Harrison	Other Property Services
Pupils	John O'Connor (Education Support)	Education Support - Lincolnshire Music Service
Professional Services	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team for Schools - Safeguarding in schools audit for Academies and other educational establishments
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Safer recruitment training for Academies and other educational establishments
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Training for School Designated Safeguarding Leads - for Academies and other educational establishments
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Training for School Safeguarding - train the trainer - for Academies and other educational establishments
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Development for School staff - for Academies and other educational establishments
Pupils	John O'Connor (Education Support)	Education Support - Admissions Access to WEBVIEW and Independent Admissions Appeal - for Academies and other educational establishments
Pupils	John O'Connor (Education Support)	Education Support - Ethnic Minority & Traveller Education Team (EMTET) - for Academies and other educational establishments
Pupils	John O'Connor (Education Support)	Education Support - Free school meal eligibility checking service for Schools - for Academies and other educational establishments
Professional Services	Steve Batchelor	Road Safety Awareness - 2Fast2Soon
Professional Services - Finance	Mark Popplewell	Agresso Maintained Schools Gold; Silver and Bronze Service Finance Offer
Professional Services - Finance	Mark Popplewell	The option to purchase ad hoc services from the Council's Schools Business Support Service (SBSS): <ul style="list-style-type: none"> <li>- Finance Plan / Budget Setting;</li> <li>- Outturn Projections;</li> <li>- Schools Financial Value Standard Support; School Fund Audit;</li> <li>- On-site Bursary Service;</li> <li>- Governor Training tailored to the school's needs;</li> <li>- Governor Support; Agresso Training;</li> </ul>



		<ul style="list-style-type: none"> <li>- Interview process for Finance Staff, and</li> <li>- Other ad hoc requirements.</li> </ul>
Pupils	John O'Connor (Education Support)	Education Support - Ethnic Minority & Traveller Education Team (EMTET) – For maintained primary *Pre-paid service by Schools
Pupils	John O'Connor (Education Support)	Education Support - Ethnic Minority & Traveller Education Team (EMTET) – for secondary Schools.
Pupils	William Brown (Heritage Service)	Formal educational engagement sessions for Schools – Education Team delivered, and self-led sessions on sites: Castle, The Collection, Usher Art Gallery, Museum of Lincolnshire Life, Gainsborough Old Hall, Battle of Britain Memorial Flight and The Archives.

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